

Derby Elementary School



Respectful On Task Always Safe Responsible



April 1, 2017

Dear Parents,

In May, we begin to consider the class placement of children for the 2017-2018 school year. If you have information you wish to share concerning your child, please complete a Parental Placement Information form no later than April 14. You may obtain a Parental Placement Information form from the office or our website.

Rather than requesting specific teachers, we welcome any remarks which address your child's academic and social needs and strengths. We value parents' opinions in the decision-making process. However, in keeping with past practice, best educational practice, and to ensure the integrity of the process, parent requests for specific teachers cannot be honored. We ask that you not include specific teachers' names on your parental form. These forms are shared with the teachers to help in the decision making process.

We are confident that our comprehensive process used to determine placement will create classrooms that are as balanced and equitable as possible based on academic abilities, social traits, and individual needs of all children. Your support in this process is greatly appreciated.

Sincerely,

Stacey Urbin
Principal

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